



2010 Pricing Structure
&
Sample Contract

www.LucNormand.com

2010 PRICING STRUCTURE for LUC NORMAND

All prices assume venue(s) are within the City of Ottawa (not including rural).

All prices are for Luc Normand singing/performing alone on a 12-string acoustic guitar.

Minimum Fee: \$350

The minimum fee is not added to the items below, it is simply the minimum fee below which the overall value of the contract cannot drop. For example, a contract for an acoustic ceremony (\$225) alone falls below the minimum and therefore would be \$350 while an amplified ceremony (\$350) and cocktail hour (\$350) would be \$595 (after the 15% discount).

Basic Fees:

- ___ **Stag/Stagette** (\$400 - Amplified) 3 hours
- ___ **Rehearsal Party** (\$225 - Acoustic / \$350 - Amplified) 2 hours
- ___ **Ceremony** (\$225 - Acoustic / \$350 - Amplified) ~1 hour
- ___ **Cocktail** (\$225 - Acoustic / \$350 - Amplified) ~1 hour
- ___ **Dance** (\$500 - Amplified) 3 hours

Surcharges:

- ___ Consultation Fee (\$50 for any in-person visit required)
- ___ \$50 for venues beyond 25km of Ottawa city centre plus \$50 per additional 25km (i.e. For a wedding in Brockville which is 97.6km from Ottawa, the surcharge is \$150)
- ___ \$225 for accommodations for daytime (before 5pm) weddings at venues beyond 100km of Ottawa centre
- ___ \$225 for accommodations for evening (after 5pm) weddings at venues beyond 75km of Ottawa centre
- ___ Costume costs (for themed weddings)
- ___ \$200 for celebrations scheduled during normal weekday daytime hours (Monday to Friday until 6pm)

Discounts:

- ___ 5% reduction for bookings secured 6 months in advance (see page 3 of contract for terms & conditions)
- ___ 5% reduction if Leon Switzer (www.TotalPhoto.ca) is hired as Wedding Photographer
- ___ 5% reduction if Austin Lonsdale (www.ThruTheLens.biz) is hired as Wedding Videographer
- ___ 15% reduction for any two (2) or more items from the "Basic Fees" list above (i.e. Ceremony & Cocktail Hour)

Requirements:

- ___ **50% deposit** to reserve date.
Refundable (minus Consultation Fee) up to one (1) month prior the first (1st) performance date.
 - ___ For amplified Weddings:
 - Minimum two (2) electrical outlets within 6' (6 feet) of preferred set-up location
 - Access to facilities 1.5 hours prior to commencement of event
 - Access to facilities 1 hour after end of event
 -
-



Wedding Package

Contract for Services between:

Luc Normand
Singer/Songwriter,
and Acoustic Guitarist

(###) ###-####
eMail: luc@lucnormand.com
<http://www.lucnormand.com/>

Name: _____

Address: _____

Phone: _____

eMail: _____

(please print clearly)

I, _____ contract Luc Normand, Singer/Songwriter and Acoustic Guitarist, to provide the following services of musical entertainment as outlined below:

Wedding Ceremony

Date: _____ Ceremony Start Time: _____.

Address and Location Directions: _____

Musician's Arrival time (for tuning and set-up purposes): **At least 30 minutes before start of actual playing.**

Music Start time (commencement of actual playing): _____

Music End time (cessation of playing): _____

Take-Down time (packing up equipment): **Usually 20 minutes. after end of actual playing.**

Do you want the sound to be amplified? _____

Musicians required: _____

Where would you like the musician to be set up at your event? _____
(refer to "Client Responsibilities" below)

Location Phone Number: _____ Name of Location Manager or Contact: _____

It is important that someone from the wedding party be a designated contact person for the musician, to assist with set-up, and ceremony cues:

Contact person: _____ Phone number: _____
(please print clearly)

Details:

How many guests have been invited: _____

Wedding Colours: _____

Clothing should be: Formal or Less Formal

Special Event Planned (rice, doves, butterflies, bubbles, pets): _____

Ceremony Description and Music Choices

Music for the Seating of Guests (20 minutes included in standard packages):

-
-
-
-
-
-
-
-

Additional Music for Seating of Parents: _____

Additional Music for Lighting the Unity Candle: _____

Additional Music for the Bridesmaids: _____

Describe the Number of Parties processing BEFORE the bride: _____

Music for the Processional: _____

Additional Music during Ceremony (i.e. Communion): _____

Music during the Signing of the Register (included in standard packages): _____

Music for the Recessional (included in standard packages): _____

Additional Music while the Guests Exit the area: _____

Any other details or comments: _____

Booking deposit and Payment:

A 50% deposit is required immediately upon signing the contract to reserve the date(s) of the event(s). The balance is due two (2) weeks prior to the day of the event (or prior the date of the first event if there are multiple dates). The deposit amount is refundable up to one (1) month (30 calendar days) prior the day of the event (or prior the date of the first event if there are multiple dates) minus any consultation fees as negotiated in the terms of the contract. A booking has not been made unless each one of these 3 requirements has been met, within the allotted period of time. If a post-dated cheque cannot be provided, the entire amount is payable in advance.

Contract Change and/or Cancellation Policy:

Changing the date or time of the event within one (1) month (30 calendar days) of the day of the (first) event means that a cancellation has taken place: the deposit cannot be refunded, and the balance cannot be refunded with less than 30 calendar days written notice. Note that changing dates and/or times may mean forfeiture of advance booking discounts (if any were applied). In the event that the musician is unable to perform at your event due to accident, illness, emergency, or mechanical failure of equipment, the musician will contact other musicians to find a replacement; this contract will then become null and void, and balance will be either forwarded to the new performer, or returned to the client. In the event that no alternative replacement can be found, the client's deposit and balance will be entirely refunded to them by the musician within 14 business days of the cancellation. The client assumes the risk of cancellation, and any loss of funds, if the musician is unable to perform because of extreme weather conditions, terrorism, acts of war, etc. Neither deposit nor balance will be refunded if the musician is unable to perform at an event due to client's non-compliance with the terms of this contract.

Client Responsibilities:

In order to perform at your event, the musician requires:

1. All information required in this contract, including accurate address and location directions.
2. Deposit and post-dated balance.
3. A loading zone or parking area convenient and accessible to the performance location.
4. Wheelchair accessibility to the performance location, or an entrance with very few stairs/narrow passages.
5. The musician to be located for the duration of the performance on a safe, undisturbed level floor area, at least 5' x 5' square, a reasonable distance from any raging fireplaces or fire pits, away from other drafts, rain, or mist. Shade is recommended outdoors.
6. Good, strong light that will illuminate the playing area (it is necessary to be able to see both the strings and the music pages clearly).
7. An electrical outlet in which to plug in additional light if necessary.
8. A designated contact person to supply appropriate "cues" regarding timing of the performance, as well as any needed assistance to the musician at the event.
9. The musician CANNOT play outside in wet weather. For an outdoor event, the client accepts responsibility to arrange in advance a dry water-proof shelter for the musician against the event of rain or damp weather.

Insurance:

The performer carries some insurance; however, in the event of any abuse, neglect or accident by the client or the client's guests that result in injury to the musician, his instruments or equipment, the responsible party may be held liable for all costs of the suit, including attorney's fees, that are not covered by the performer's insurance.

Amplification:

Amplification may be needed for outdoor events, or for events with a large number of guests. With advance notice, the musician can provide an amplification system, at additional cost. Please discuss these details with the musician.

The Initial Fee:

Applies to musician's presence as outlined above. Hourly rates are applicable beyond the initial fee. The musician will be paid in terms of how many hours his presence is required, regardless of how much or little playing you require during that time.

Breaks:

After the first hour, each additional hour will include one 10-minute paid break.

Over-time:

If the client's event is running into over-time, the musician is not obligated to remain at the event beyond the end-time stated in the contract. If the musician does not have a following engagement and is able to stay late, the rate of \$20 applies to each 15 minutes of time the musician is present at the event, beyond the agreed end-time. The client who signs this contract accepts responsibility to pay the musician all applicable over-time charges as billed by the musician, within 14 days of the event.

Special Requests:

Clients may request that the musician will perform, or will NOT perform, particular selections from his standard repertoire (available on www.lucnormand.com). To request a musical selection that is not part of the musician's standard repertoire, the client must complete details of the piece including, but not limited to, Song Title, Creator (i.e. Who wrote it?), Interpreter (i.e. Who recorded it?) and a sound recording (additional charges may also apply).

Expenses (parking, etc):

Any expenses incurred for the event, such as parking, must be covered by the client.

ITEMISED FEES & DISCOUNTS:

FEES:

_____: \$ 0.00
_____: \$ 0.00
_____: \$ 0.00
=====

Total Fees: \$ 0.00

DISCOUNTS:

Early Booking (5%): \$ 0.00
Bundle Discount (15%): \$ 0.00
Other: \$ 0.00
=====

Total Discounts: \$ 0.00

TOTAL AGREED PRICE: _____

DEPOSIT CHQ #: _____ **Dated:** ____/____/____ **BALANCE CHQ #:** _____ **Dated:** ____/____/____
(50%) (50%)

I have read, understood, and agree to all the terms as set forth above in this contract.

Signed _____ and _____

Name _____ Name _____
(please print clearly) (please print clearly)

And _____ Date _____

Luc Normand

ANY CHANGES OR EXCEPTIONS TO THE AGREED TERMS OF THIS CONTRACT MUST BE MUTUALLY AGREED UPON IN WRITING BY BOTH CLIENT AND PERFORMER

RECEIPT for MUSIC SERVICES fee: **Issued:** ____/____/____

CLIENT(S): _____

Date of Performance: ____/____/____ **TOTAL AGREED PRICE:** _____

DEPOSIT CHQ #: _____ **Dated:** ____/____/____ **BALANCE CHQ #:** _____ **Dated:** ____/____/____
(50%) (50%)

Received by Luc Normand

Luc Normand

Date

ANY CHANGES OR EXCEPTIONS TO THE AGREED TERMS OF THE CONTRACT MUST BE MUTUALLY AGREED UPON IN WRITING BY BOTH CLIENT AND PERFORMER